

# LEAVING?

Registration keeps the door open  
submit a fast-track application  
before you go ...

## What's involved?

Your application, including copies of your three most recent performance assessments and details of two recent supervisors, enables the PRSB to undertake an independent assessment of your qualification for registration based on your current rank and record.

Your registration at your current rank will take effect after your departure date.

If you gain new capabilities and experience in your career outside of Victoria Police, which are transferable to policing, you may apply to renew your registration at a higher rank than you last held, up to and including commander.

## Apply for re-entry

Registrants are eligible to apply for re-employment, subject to Victoria Police checks and selection processes. Registration does not guarantee re-employment and applicants may need to undertake refresher training.

## Start your registration process

Use the form overleaf or visit the PRSB website [prsb.vic.gov.au/police-registration](http://prsb.vic.gov.au/police-registration) and submit to

Email [registration@prsb.vic.gov.au](mailto:registration@prsb.vic.gov.au)

or

Post Level 6/155 Queen Street, Melbourne 3000



[www.prsb.vic.gov.au](http://www.prsb.vic.gov.au)  
[registration@prsb.vic.gov.au](mailto:registration@prsb.vic.gov.au)  
(03) 9600 4288

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[prsb.vic.gov.au](http://prsb.vic.gov.au)

As you leave Victoria Police to pursue another career or take a break, find out about your options for returning to Victoria Police in the future.

## About Registration

Registration on the Police Profession Register enables former members to stay connected and is the first step to return to employment with Victoria Police. Registration at your current rank is valid for two years and may be renewed, provided you remain of good character and reputation.

## Why apply now?

Applying for registration up to 3 months before you leave Victoria Police allows you to take advantage of an easier, fast-tracked process because you can demonstrate your good character, reputation and capability as a serving police officer at your current rank. Also, being listed on the Police Profession Register means that Police Registration and Services Board (PRSB) will keep you up to date about relevant information, developments within Victoria Police and opportunities for re-employment.

## Eligibility

Any former member (unless dismissed from Victoria Police) may apply for registration.

## REGISTRATION APPLICATION FORM (PLEASE PRINT WITH BALLPOINT PEN)

### Contact Details

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Residential Address \_\_\_\_\_ Postal Address (if different) \_\_\_\_\_

Personal Email \_\_\_\_\_ Mobile \_\_\_\_\_

### Victoria Police Service

Date Appointed \_\_\_\_\_ Departure Date \_\_\_\_\_ Registered No. \_\_\_\_\_ Employee No. \_\_\_\_\_

Substantive Rank \_\_\_\_\_ Gazetted Location \_\_\_\_\_

*Please provide details of your two most recent supervisors*

Name & Rank \_\_\_\_\_ Station \_\_\_\_\_ Phone No. \_\_\_\_\_

Name & Rank \_\_\_\_\_ Station \_\_\_\_\_ Phone No. \_\_\_\_\_

### Declarations

Are you under investigation or subject of an allegation or complaint for a breach of discipline, misconduct or criminal conduct? No  Yes\*

Is there any additional information that has bearing on your character and reputation? No  Yes\*

*\*Declare all relevant information using a statutory declaration form (VP Form 755 or via [justice.vic.gov.au](http://justice.vic.gov.au)).*

### Attachments

I have attached a copy of my most recent PDA and two previous PDAs.

I have attached a copy of my driver licence.

**Consent** (TICK) See the PRSB Privacy Statement [www.prsb.vic.gov.au/privacy](http://www.prsb.vic.gov.au/privacy)

I consent to the PRSB sharing my information with Victoria Police for the purpose of registration.

I consent to the PRSB obtaining information from Victoria Police including references and background checks.

I consent to the PRSB making further enquiries and/or obtaining information from Victoria Police and/or other third parties for the purpose of registration.

### Statutory Declaration

I, \_\_\_\_\_ of \_\_\_\_\_  
Full name and occupation Residential address

do solemnly and sincerely declare that answers to all questions are true and correct and my documents are accurate and authentic.

I acknowledge that this declaration is true and correct and I make it with the understanding and belief that a person who makes a false declaration is liable to the penalties of perjury.

Declared at (place) \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Applicant Signature

\_\_\_\_\_

Before me

Authorised  
Witness Signature\*

\_\_\_\_\_

Name, Title & Address

\_\_\_\_\_

*\*Authorised witness must print or stamp name, title and address see section 107A Evidence (Miscellaneous Provisions) Act 1958.*