

This is an application to the PRS Board to review a decision listed in section 146(1)(h), s.146 (1)(i), s.146(2)(f) or s.146(2)(g) of the Victoria Police Act 2013 ("the Act")

Section 1: Your contact details

Given Names: Surname:

Gender: Female Male

Address for service of documents:

OPTION 1 I am represented by The Police Association Victoria who is authorised to act on my behalf in relation to this review and receive all correspondence. Name of contact person/advocate is:

OPTION 2 I am self-represented or have another representative. Name (self or representative):

Postal address:

Daytime Tel: Email:

Position: Police Officer Protective Services Officer Specify rank:

Registered No: Station/Unit:

Region/Command:

Section 2: The decision

2.1 What is the decision you are seeking to have reviewed?

Section 146 (1) and (2) of the Act specifies disciplinary decisions which may be reviewed.

Directed transfer [s.146(1)(h) or s.146(2)(f)] [> PROCEED TO SECTION 3](#)

Compulsory transfer [s.146(1)(i) or s.146(2)(g)] [> PROCEED TO SECTION 4](#)

Person who made the decision:

Date you were notified of the decision:

 **Please attach a copy of the decision to this Application**

Section 3: Directed transfer

3.1 Are you making this application within the time limit set by the Act?

Yes No

Applications are required to be made within three business days after the day on which you were notified of the decision.

Section 164 of the Act allows the Board, if it considers that exceptional circumstances exist, to extend any time limit fixed by the Act for the lodging of an application for a review.

If you answered no, please outline below the exceptional circumstances you think the Board should take into account in deciding whether or not to allow an extension of time.

3.2 Do you intend to seek leave to lodge any other documents concerning your review with the PRS Board?

Yes No Unsure

The Board is separately provided with the file of documents relevant to the making of the decision to be reviewed.

Where the Board is of the opinion that there are exceptional circumstances, they may grant leave to the Chief Commissioner or applicant to lodge any other documents concerning the review.

3.3 Do you elect to have the review heard and determined in your absence?

Yes No Unsure

> PROCEED TO SECTION 5

Section 4: Compulsory transfer

4.1 Are you making this application within the time limit set by the Act?

Yes No

Applications are required to be made within 14 days after the day on which you were notified of the decision.

Section 164 of the Act allows the Board, if it considers that exceptional circumstances exist, to extend any time limit fixed by the Act for the lodging of an application for a review.

If you answered no, please outline below the exceptional circumstances you think the Board should take into account in deciding whether or not to allow an extension of time.

4.2 Do you intend to seek leave to lodge any other documents concerning your review with the PRS Board?

Yes No Unsure

The Board is separately provided with the file of documents relevant to the making of the decision to be reviewed.

Where the Board is of the opinion that there are exceptional circumstances, they may grant leave to the Chief Commissioner or applicant to lodge any other documents concerning the review.

Section 5: Pre-hearing issues

WITNESSES

Do you intend to seek that a summons be issued under section 160? Yes No Unsure

Any party seeking that the Board issue a summons must apply in writing and provide reasons why the summons is necessary for the determination of the review.

SPECIAL NEEDS FOR THE HEARING

Do you or any other participant/s have any special needs for the conduct of the hearing? Yes No

If yes, please specify below or contact the Secretary to the Board.

(For example, an interpreter, wheelchair access, visual or audio needs).

HEARING DATES

Please set out below any request to not list your matter on particular dates.

Please provide short reasons for the request (e.g. planned surgery, travel overseas).

The Board is obliged to deal with reviews expeditiously.

Directed transfers: The Board must hear and determine the review within 5 business days after the file relating to the decision is lodged by the Chief Commissioner with the PRS Board.

Compulsory transfers: The Board will usually list your review for a hearing date between 6 to 12 weeks after this application is lodged.

PUBLICATION

Do you intend to request that the Board conduct a closed hearing, not publish reasons for its decision or exclude names or information from its decision? Yes No Unsure

Any party requesting the Board to make decisions or orders under sections 154A or 157 of the Act must apply in writing, provide grounds and relevant evidence. See Board's decision in the matter of [ABC, A72/2015](#), 22 January 2016. Please attach any additional information that you request the Board to consider before it sets the hearing date for your review.

Section 6: Signature

Signature:

Date:

If you are completing this form electronically it is sufficient to type your name in the signature field.

Once completed, please email your application to review@prsb.vic.gov.au and serve a copy to the Office of the Director, Health Safety & Deployment, Victoria Police at HRD-HEALTHSAFETY@police.vic.gov.au

Or via mail to: Secretary
Police Registration and Services Board
Level 6, 155 Queen Street
MELBOURNE VIC 3000

Disclosure of information

The Board will provide a copy of this application and any attachments to Victoria Police. The Board will not disclose your information to any other parties except as provided for under the Victoria Police Act 2013.

NEXT STEPS

You will be advised in writing of the hearing date for your review.

If your circumstances change before the hearing date, please notify the Board's Secretary immediately.

You will also be advised of the dates by which you must file and serve your written submission and other materials (if applicable).

OFFICE USE ONLY

Date received:

PRSB Reference No: